

Minutes of Regular Meeting
Meeting, June 9, 2020 - 6:00 PM
NapaSan, Board Room -1515 Soscol Ferry Rd, Napa, California, 94558

1. Roll Call: Directors Deyermond, Drayton, Lincoln, Mueller, Walker, Wilkinson present. Director Jones, absent.
2. Public Comment: The link to the Zoom meeting in the PDF version of the Agenda did not work
3. Approve Minutes of the Regular Meeting of May 12, 2020
Motion approved 6-0-0
4. Discussion and possible action regarding Claims List 060920
Motion approved 6-0-0
5. Discussion and possible action on the Fiscal Year 2020-21 Budget.
T Schulze Explained the proposed budget
Director Walker: How much time is left on our loans? Schulze: Will receive a new pay-off date in August which will be about 9 years
Director Wilkinson expressed a desire to see the remaining pay-off schedule Schulze: Can provide at the October Board Meeting
Budget resolution motion: **Director Wilkinson** moves to approve, **Director Drayton** seconds, motion passes 6-0-0
6. Report on the Recycled Waterline Project and Operations Update by **Andrew Damron**, NSD
Usage of 161 acre ft doubled the previous YTD usage
Water production is matching demand on a daily basis. Currently the NSD has water to spare.
20 of the 161 was reservoir filling in the spring
7. Report on upgrading the LCWD website to meet ADA compliance
Director Drayton explained that there are several items that need to be addressed including:
Agenda
 - need access ahead of time by 72 hrs
 - need to add who the request for disability-related modifications should be sent to (*new – add to agenda going forward*)
 - needs a direct link from the home page
 - needs to be retrievable, downloadable, indexable, electronically searchable
 - platform independent
 - free of chargeThe current LCWD website does not perform well using the tool A-checker
2 options: 1) adopt Streamline which is approximately \$50 pcm which should cover needed compliance and website structure 2) Hide the majority of details on the current website and any old content inaccessible. Make sure we stand by SB929 and AB2257 requirements for current and new information. The LCWD website may not currently follow WCAG 2.0AA guidelines. We could get adobe acrobat pro for \$15 pcm that can edit and fix the documents we need.
Director Walker: Motion to appoint an ad-hoc subcommittee to look at and adapt the website and to authorize the President to execute a contract up to \$1000 for website services
Director Wilkinson 2nd, motion passes 6-0-0
8. Discuss and identify a new location to store Historical LCWD physical documents
It was discussed that it was not necessary to scan and sort through the existing documents, many of which are duplicates of electronic copies already on our website. Both Napa San and Napa County offices were discussed as possible locations
Director Drayton: move that the historical LCWD physical documents be taken to the Napa San office

for safe keeping and storage. **Director Wilkinson:** second the motion. Motion passed 6-0-0

9. Discuss and give direction on the Board's "new water connections" policy and create a letter to distribute to new applicants and residents describing the policy

It was decided that this should be taken on by the LCWD Water User Outreach subcommittee described below

10. Appointments to a new ad hoc subcommittee for LCWD Water User Outreach.

Director Deyermond and **Director Walker** volunteered to head up that subcommittee. Member of public **Deborah Hunt** volunteered to help

11. Future Agenda Items

Update on progress with the LCWD Website

12. Comments from Board Members regarding; meetings attended, discussions with Staff and Elected Officials of other Agencies, or Members of the Public; and review of any correspondence received and actions taken

Elections are in November. The window for filing is Jul-Aug 7th. Directors Deyermond, Lincoln, Wilkinson, Walker and Jones' positions are up for election in this period. The Board should then be in a position of 3 then 4 positions alternating for election with 4-year terms.

13. Adjourn to the regular meeting of October 13, 2020

Motion passed 6-0-0

Submitted by Secretary William M Drayton

Approved date